



2019-2020

## **BISC Wrocław Student Dress and Appearance Policy**

BISC Wrocław students are required to wear a full uniform at all times. Parents are responsible for obtaining the uniform pieces and making sure the uniforms worn daily are the correct size, clean and mended if needed.

### **Classroom Uniform**

The Classroom Uniform is to be worn on all occasions except the PE lessons. It consists of the following items:

#### Boys:

- a light blue collared shirt, buttoned up and worn with a tie OR a light blue polo shirt with the school logo,
- a navy blue V-neck jumper with the school logo,
- long grey uniform trousers OR grey uniform shorts
- black or grey socks
- black or grey closed-toe and full back shoes (trainers are acceptable but must be 80% black or grey with no colours other than black, grey, navy blue or white)

#### Girls:

- a light blue collared shirt, buttoned up and worn with a tie OR a light blue polo blouse with the school logo,
- a navy blue V-neck jumper with the school logo OR a navy blue cardigan with the school logo
- long grey uniform trousers OR a grey uniform skirt OR a grey uniform pinafore with the school logo OR grey uniform shorts/ skirt
- In the summer, options include a light blue gingham summer dress with the school logo
- If needed, grey, navy blue or black cycle shorts or leggings may be worn with a skirt for modesty
- White or black socks OR black or dark grey stockings
- black or grey closed-toe and full back shoes (trainers are acceptable but must be 80% black or grey with no colours other than black, grey, navy blue or white)

The outerwear and outdoor shoes are the parents' choice, but must remain in the cloakroom during the school day and worn only when outside.

### **PE Uniform**

The PE Uniform consists of the following items:

- a white t-shirt with the school logo
- a navy blue sweatshirt OR a hoodie with the school logo
- navy blue shorts OR navy blue joggers
- white socks of at least ankle length
- non-marking trainers of choice
- optionally, a hoodie gifted to the students during Green camp

## Forbidden Items

- any items of visible clothing not on the above lists
- designer/ brand name items of clothing
- shoes deemed unsafe (open toe, slippers), platforms or shoes with heels higher than 3cm
- skirts or dresses shorter than the width of the pupil's hand above the knee
- jeans of any kind
- jersey trousers or leggings worn instead of trousers
- PE uniform items at any time other than PE
- Jewellery other than small earrings that do not extend past the earlobe
- The following makeup items: eyeliner, eye shadow, any nail polish in Primary School, other than transparent nail polish in KS3 and KS4

## Where to Buy

The BISC uniform pieces can be obtained from two independent sources:

1. Mark Mundurki is a website that offers all uniform pieces as required. Its delivery times are typically about 3-4 weeks. In order to obtain the school uniform, you need to enter into your computer the following link [www.mark-mundurki.pl](http://www.mark-mundurki.pl) and then click on 'internet shop,' after which you enter our password **biscw** (you will note the option of languages on the right-hand side). Follow the website's instructions to complete the purchase.
2. NEXT.pl is an independent retailer which carries generic uniform pieces in correct BISC styles, except the tie and the logo. Delivery times are typically under a week. The website is in English, delivers from the UK, but requires creative browsing. To find correct pieces, please input the following keywords into the NEXT.pl search box:
  - a. Blue school poloshirts
  - b. Blue school long sleeve shirt
  - c. Navy school v-neck jumper
  - d. Navy school crew neck sweater
  - e. Navy school cardigan
  - f. Grey school flat front trousers
  - g. Grey school pleat front trousers
  - h. Grey school formal stretch skinny trousers
  - i. Grey school zip front pinafore
  - j. Grey school flat front shorts
  - k. Grey school pleat skirt
  - l. Grey school skort
  - m. Blue gingham dress
  - n. Navy jersey shorts
  - o. Navy football shorts
  - p. White school t shirt
  - q. School cycle shorts

Iron-on school logos can be obtained from the school office.

It is advisable to purchase two sets of every item in case one needs to be washed or mended.

## Exemptions

- **Sixth Form** – School uniform is optional. Dress from home should follow the dress code on appropriateness and modesty. Smart casual items are preferred.
- Newly enrolled students may wear generic clothing in the first 4 weeks of attending BISC Wrocław. The clothing must be plain, modest, free of visible logos or lettering and in the following colours: blue, grey, black, white. The list of forbidden items still applies, except for its first point.
- Students soon to leave may wear uniform pieces whose sizing is marginally correct.
- Students with documented allergies to certain fabrics will be allowed to wear replacements, as long as they are plain, modest, free of visible logos or lettering and in the following colours: blue, grey, black, white. The list of forbidden items still applies, except for its first point. The documentation must be issued by a medical doctor and listing the specific allergies.

## Enforcement

- Posters displaying correct uniforms will be displayed on noticeboards in both buildings.
- The Head of Primary and the Secondary Life Coordinator will post Schoology reminders about the policy bi-monthly and make frequent reminders during assemblies.
- Form tutors will check uniform compliance daily during the morning registration. They may award house merits for correct uniforms or apply one of the consequences of policy violations (see below).
- Form tutors will maintain a uniform compliance log of students (embedded with the attendance register). Once a term, the students best following the uniform rules will be awarded a relevant certificate.
- Any BISC teacher will approach an incorrectly dressed student to remind him/her of the policy. Any teacher may also inform the form tutor of the infraction, upon which the form tutor will be compelled to act.

## Consequences of Policy Violations

If a student is found wearing incorrect uniform, the following will occur:

- **1st Infraction:** The form tutor will remind the student of the policy and write a message to the parents of the student informing them of the infraction and attaching a copy of this policy. The form tutor will make note of the infraction in the behaviour log.
- **2<sup>nd</sup> Infraction:** The form tutor will remind the student of the policy and write a message to the parents of the student informing them of the infraction and attaching a copy of this policy. The form tutor will make note of the infraction in the uniform behaviour log and arrange for a one-day lunchtime detention with the student. The student will not be eligible for an Excellence/ Star of the Week Award in that week.
- **3<sup>rd</sup> Infraction:** The form tutor will remind the student of the policy and write a message to the parents of the student informing them of the infraction and requesting a meeting with the parents. The form tutor will make note of the infraction in the behaviour log and secondary tutors will arrange for a three-day lunchtime detention with the secondary student. The student will not be eligible for an Excellence/ Star of the Week Award in that week.
- **Persistent Infractions:** Following the form tutor's phone call to the office, the student will report to the Head of School, who will decide on the disciplinary action. The infraction will be listed in the nearest school report, in the form tutor's comments.

We thank you for your cooperation and support of our uniform policy.

